



Barn Owls Pre-school, Parsonage Croft, Burwash Road, Etchingham, East Sussex TN19 7AD

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AGM Monday 4th December to Sunday 10th December, 2023

Please note that the Barn Owls AGM for the year to July 2023 will be conducted by internet - there will be no physical meeting held in a meeting room or the setting. That said, the trustees will be available in person at the setting on 5th and 6th December from 2.45pm - 3.30pm. It is intended that parents and other interested parties may access the set of annual reports on our website from 22 November onwards. If there are any matters arising from the AGM agenda, you can raise them with either myself or Helen Packham, using email, preferably or our mobile phones (Helen's above, Justin's 07973 754893). Communications will be logged and a form of AGM notes of proceedings will be posted on our website.

Agenda

Venue: Not applicable

Time: Availability for discussion 9.00am to 5.00pm December 4th to 10th, as above

Invited/Eligible to participate: Parents, any other interested parties, trustees and staff

Welcome: Chairman, Justin Lyon Taylor.

Minutes of last AGM: Previous in person AGMs have had very poor attendance and indeed not quorate. Using internet and telephone as well as an in person 'drop-in' session is our tentative solution to involving particularly parents who are too busy to attend a conventional village hall meeting. No outstanding minutes.

Constitutional Changes: None proposed. Current constitution registered with the Charity Commission to whom we make an annual return, comprising chairman's report and annual

accounts.

Adoption all current Policies and Procedures: All Barn Owls policies and procedures are reviewed by Helen, her staff and trustees on a rolling basis, throughout the year, amended as necessary, agreed and signed off. Policies are available to view at the setting or by request.

Chairman's Report of 2022/2023 School Year: Posted on Barn Owls website by 23 November 2023. If you do not have access to a computer or the know-how to access a website but only where strictly necessary, please contact Helen who will provide a hard copy. We'd prefer a paperless process for obvious reasons.

Proposed Election or Confirmation of Trustees: As below. Given an internet-based AGM process there is no opportunity to take a vote from the 'floor' but we are open to public scrutiny and the eligibility of any trustee can be queried. New trustees are welcome and please contact Justin or Helen if you are interested in becoming one.

Justin Lyon Taylor Trustee & Chairman

Dan Cudlipp Trustee

Benjamin Bonarius Trustee

Hannah Moore Trustee

Vacancy Trustee

Vacancy Trustee

Annual Financial Report & Presentation of Accounts 2022/23: Produced by Justin Lyon Taylor and posted to website from 22 November

Date, time and venue for the next meeting: December, 2024

Any Other Business: As posted

Close: 5.00pm Sunday 10th December, 2023